

MINUTES OF THE PRE-BID MEETING

PROCUREMENT OF FERTILIZERS/SOIL NUTRIENTS UNDER PROJECT “CLIMATE RESILIENCE THROUGH HORTICULTURAL INTERVENTIONS IN KHYBER PAKHTUNKHWA” ON 25/03/2024

The Pre-Bid Meeting for the Procurement of Fertilizers/Soil Nutrients under the project “Climate Resilience through Horticultural Interventions in Khyber Pakhtunkhwa” was held on 25th March 2024 at 11:00 hours under the chairmanship of the Project Director, Climate Resilience through Horticultural Interventions in Khyber Pakhtunkhwa in his office.

The meeting was started with the recitation of Holy Quran.

All the terms/conditions of the tender bidding documents were discussed as per procurement procedures/protocols with the contractors. The chairman along with the members and firm’s representative unanimously agreed to revise the following amendments in bid solicitation documents as per bidder question, details are as under.

Amendments in accordance with Section-I Instruction to Bidders, B. Contents of Request for Bid Document, 7. Clarification of Bidding Documents and 8. Amendment of Bidding Documents of the Request for Bidding Documents (RFB).

The original RFB documents remain in full force and effect, except as modified by addendum, which will be made part of the RFB. The bidders shall take this addendum into consideration when preparing and submitting its Bids.

The procurement committee members are agreed to notify the Amendments/Clarifications on websites. Firms will submit their bidding documents as per the following amendments which are applicable to the part of RFB referenced above.

1. Amendments

S. No.	Reference	Pre-Bid RFB	Revised/Post Pre-Bid RFB		
			Lot No	Item	Annual Turn Over Required Rs (million)
1	(ITB 37.1) Section-III-3-3.1-A-1	Documentary proof of adequate average annual turnover of at least three years with minimum cost of PKRs. 100.00 million.	1	Urea	18.000
			2	DAP	46.000
			3	SOP	28.000
			4	Bio Fertilizer/Trichoderma	15.000
			Financial Audited Statement or Bank Statement to be provided as evidence regarding annual turnover of last three years) along with FBR returns.		

2. Clarifications

S. No.	Reference	Pre-Bid RFB	Revised/Post Pre-Bid RFB
1	ITB 11.1 (j)-vi & Section-III-3-3.1-A-2	Clarification of source and quality.	The procurement committee will verify that the firm and his product has registered with Agriculture Extension Department.
2	ITB-19.1	Clarification on Bid Security	2% bid security in the form of CDR or Bank guarantee as per quoted financial bid/amount.
3	ITB 20.1	Clarification on Bidding Documents indexing.	It is strongly recommended to submit an undertaking on the firm's official letterhead confirming the total number of pages of the bid. Furthermore, each page should be properly numbered and tagged.
4	ITB-34.5 & Section – IV Price Schedule & GCC 16.1 & 17.	Clarification applicable Taxes.	All Government applicable taxes will be deducted at source at the time of billing accordingly i.e., <ul style="list-style-type: none">- Income Tax,- Sales Tax,- Stamp Duty,- Disability Tax,- Service Tax,- Any other tax if applicable.

A) Question/Answers:

Keeping the questions/answers of the contractors/other participants in view, the following decisions were made.

1. No compromise will be made on the quality and quantity of Fertilizers/Soil Nutrients.
2. The product will be supplied to the farmer doorstep free from any damage Otherwise, the same will be returned to the firm owner at their own expense.
3. The bid document shall be one master/original copy and two carbon copy.
4. Firm and product registration certificate, CDR/Bank Guaranty, Bank Statement/audit statement will be evaluated and traced accordingly.

The meeting ended with a vote of thanks from and to the Chair.