

## MINUTES OF THE PRE-BID MEETING

### PROCUREMENT OF ORCHARD PLANTS - III i.e., FRUIT ORCHARDS AND DATE ORCHARDS UNDER THE PROJECT “CLIMATE RESILIENCE THROUGH HORTICULTURAL INTERVENTIONS IN KHYBER PAKHTUNKHWA” HELD ON 18<sup>th</sup> NOVEMBER 2024

The Pre-Bid Meeting for the procurement of Fruit plants and Dates plants under the project “Climate Resilience through Horticultural Interventions in Khyber Pakhtunkhwa” was held on 18<sup>th</sup> November 2024 at 1030 hours under the Chairmanship of the Project Director, Climate Resilience through Horticultural Interventions in Khyber Pakhtunkhwa in the project management unit at Directorate General Agriculture Extension, Khyber Pakhtunkhwa Peshawar.

The meeting started with the recitation of Holy Quran.

All the terms/conditions of the tender bidding documents were discussed as per the World Bank procurement procedures/protocols with the contractors. The chair along with the members and firm’s representative unanimously agreed to revise the following amendments in bid solicitation documents, details are as under.

S. No.	Pre-Bid RFB	Revised/Post Pre-Bid RFB
1	Clarification on Bid submission method. ITB-11.1 (j) n	All the tender documents should be properly sealed in a single envelop comprising of a single technical as well as financial bid (separately prepared for each Lot). The envelop shall properly sealed by gum and adhesive tapes.
2	Clarification on Bidding Documents indexing. ITB-11.1 (j) n	It is strongly recommended to submit an undertaking on the firm’s official letter head confirming the total number of pages of the bid. Furthermore, each page should be properly numbered and tagged.
3	Clarification on Bid Security ITB-19.1	2% bid security in the form of CDR or Bank guarantee as per quoted financial bid/amount for each Lot.
4	Clarification on Lot(s) wise Bid submission ITB-19.1	Lot(s) wise separate bids shall be submitted along with 2% (Two percent) bid security separately. Each bid for each Lot shall be submitted in a separate sealed envelope, clearly mentioning firm name and Lot number accordingly. However, single profile may be submitted for entire Lot(s).
5	Clarification on Performance Guarantee GCC-18.1	The successful offerors will submit 10% performance guarantee as per rules in the form of CDR or Bank Guarantee within 07 working days after contract award.
6	Quantity increased or decreased. ITB-42	The orchards plants/dates quantity may be increased or decreased subject to availability of funds or other constraints.
7	Clarification on nursery/firm site confirmation. ITB-11.1 (j) b. j.	Procurement committee has the right to physically inspect and verify the premises, technical staff, records, and plants during the bid evaluation process.

S. No.	Pre-Bid RFB	Revised/Post Pre-Bid RFB
8	Clarification of Bud source and quality. ITB-11.1 (j) h.	The procurement committee will verify that whether the firm have certified multiplication block (Mother trees) or verifiable bud wood { Germ Plasm Unit (GPU) source } in a such quantity that may fulfil the quoted quantity of fruit plants in the bid.
9	Clarification on Federal Seed Certification and Registration Department (FSC&RD) Tags ITB-11.1 (j) h.	It is recommended to put sample of fruit plants FSC&RD tags. Procurement committee will prefer to select the bid accompanied by verifiable FSC&RD tag record and true to type plants.
10	Clarification on Lot wise Annual Turnover amounting. ITB-37.1 (A) (1) i.	The bidder shall provide the documentary evidence regarding annual turnover at least Three years of worth through the following documents. <ul style="list-style-type: none"> <li>- Financial Audit Statement, or Bank Statement. Turn over for each Lot.</li> <li>- Lot -1 = Rs. 30.000 million.</li> <li>- Lot -2 = Rs. 30.000 million.</li> <li>- Lot -3 = Rs. 30.000 million.</li> <li>- Lot -4 = Rs. 30.000 million.</li> <li>- Lot -5 = Rs. 30.000 million.</li> </ul>
11	Clarification applicable Taxes. ITB-11.1 (j) g.	<ul style="list-style-type: none"> <li>• All Government applicable taxes will be deducted at source at the time of billing accordingly (if applicable) i.e., <ul style="list-style-type: none"> <li>- Income Tax,</li> <li>- Sales Tax,</li> <li>- Stamp Duty,</li> <li>- Disability Tax,</li> <li>- Service Tax,</li> <li>- Any other tax.</li> </ul> </li> <li>• Tax exemption certificates/documentary proof shall be attached with bills to avoid excessive tax deduction. Once tax deducted from bills then it will not be return.</li> </ul>
12	Price Schedule Section-IV Bidding Forms	<ul style="list-style-type: none"> <li>• Fruit/Date Plants price should be quoted according to budwood source as reproduced below. <ul style="list-style-type: none"> <li>- FSC&amp;RD tagged plant price.</li> <li>- Known source plants price.</li> <li>- Un-known source plants price</li> </ul> </li> </ul>
13	Clarification on technical bid evaluation of Fruit plants technical specifications. Section-VII – Schedule of Requirements 2. Specifications	Technical bid evaluation will be conducted on the bases of plant, root stock and pollinizer.
14	Clarification on Technical Specification 2.2. Dates Plants Lot – 5: Dates Plants	The committee agreed to procure the following varieties for S. No. 1 and Sr. No. 2 as reflected on page 69 of RFB document of Section VII – Schedule of Requirements Lot-5 2.2 Date Plants variety.

S. No.	Pre-Bid RFB	Revised/Post Pre-Bid RFB
	S. No. 1 – Dates ( <i>FSC&amp;RD certified tagged plants</i> ) S. No. 2 – Dates.	- Dakki - Gulistan - Shakri - Mouzawati - Zaidi - Basri - Haleni
15	Clarification on Lot wise pollinizer. Section-VII – Schedule of Requirements 2. Specifications	The committee agreed to add pollinizer plants (where applicable) in each Lot and the technical bid evaluation of each Lot will be conducted accordingly.
16	Clarification on distribution plan of fruit plants and date plants. Section-VII – Schedule of Requirements 1. List of Goods and Delivery Schedule	The successful bidder will be bound to transport, warehouse, and deliver the plants as per the distribution plan. It will be the sole responsibility of the successful bidder to execute the whole distribution plan safely and securely.

#### A) Question/Answers:

Keeping the questions/answers of the contractors/other participants in view, the following decisions were made.

1. No compromise will be made on the quality of fruit and dates plants.
2. Plants supplied to the districts must be free from insects and diseases; otherwise, they will be returned to the nursery owner at their own expense.
3. The nursery owner/ bidder will supply the plants within the stipulated period already mentioned in the bidding documents to the District Director office throughout Khyber Pakhtunkhwa and to sub offices at Tehsil level i.e., Agriculture Officer and Field Assistant offices to ensure timely delivery of fruit/dates plants.
4. The bid document should include one original master copy and two carbon copies.

The meeting ended with vote of thanks from and to the Chair.